



HILLINGDON
LONDON



Notice of Hearing

Licensing Sub Committee (South)

Date: WEDNESDAY, 17
SEPTEMBER 2014

Time: 2.00 PM

Venue: COMMITTEE ROOM 3
CIVIC CENTRE
HIGH STREET
UXBRIDGE
UB8 1UW

Meeting Details: Members of the Public and Press are welcome to attend this meeting

This agenda and associated reports can be made available in other languages, in Braille, large print or on audio tape on request. Please contact us for further information.

Councillors on the Sub-Committee:

David Yarrow (Chairman)
Roy Chamdal
Janet Gardner (Labour Lead)
Brian Stead

Important Information

On receipt of this notice, you **MUST** notify the Committee Clerk (contact details below) by the following date:

Friday 12 September 2014

If you don't notify you may lose your right to speak at the hearing. When notifying you must confirm:

- 1) Whether you intend to attend or to be represented by someone at the hearing;
- 2) If you consider a hearing to be unnecessary and;
- 3) Whether to request that another person attends (other than your representative) as a witness

Published: Tuesday, 2 September 2014

Contact: Charles Francis, Democratic Services, - Tel: 01895 556454
Fax: 01895 277373
Email: democratic@hillington.gov.uk

This Agenda is available online at:

<http://modgov.hillingdon.gov.uk/ieListMeetings.aspx?CId=301&Year=2014>

Putting our residents first

Lloyd White
Head of Democratic Services
London Borough of Hillingdon,
3E/05, Civic Centre, High Street, Uxbridge, UB8 1UW
www.hillingdon.gov.uk

Useful information for residents and visitors

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Please enter from the Council's main reception where you will be directed to the Committee Room.

Accessibility

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If there is a FIRE, you will hear a continuous alarm. Please follow the signs to the nearest FIRE EXIT and assemble on the Civic Centre forecourt. Lifts must not be used unless instructed by a Fire Marshal or Security Officer.

In the event of a SECURITY INCIDENT, follow instructions issued via the tannoy, a Fire Marshal or a Security Officer. Those unable to evacuate using the stairs, should make their way to the signed refuge locations.



Agenda

CHAIRMAN'S ANNOUNCEMENTS

Hearing Protocol - Reviews - Premises Licences & Certificates

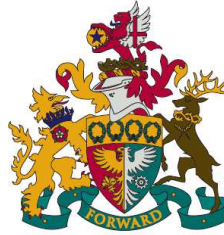
- 1 Apologies for Absence
- 2 Declarations of interest in matters coming before this meeting
- 3 To confirm that the items of business marked Part 1 will be considered in Public and items marked Part 2 will be considered in Private
- 4 Matters that have been notified in advance or urgent

Part 1 - Members, Public and the Press

	Title of Report / Address of application	Ward	Time	Page
5	Application to vary a premises licence The Three Steps at the Coachmans Inn, High Street, Cowley	Uxbridge South	1.50 - Briefing 2 pm - Start of Meeting	11 - 78

Part 2 - Members Only

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HILLINGDON
LONDON

Licensing Act 2003

Licensing Sub-Committee Hearing Protocol for determining new & variation premises/club licences

This protocol outlines the procedures that will apply:

Full details of the regulations surrounding sub-committee hearings are available for download on the Department of Culture, Media and Sport's website by [clicking here](#).

It is important that you carefully read these procedures before you make a representations to an application or wish to attend and be heard at a Licensing sub-committee hearing

1. On receiving the Notice of Hearing

What is the Notice of Hearing?

The Licensing Sub-committee hearing will normally be held within the period of 20 working days from when the consultation period ends. The Hillingdon Licensing Service will give appropriate notice of the hearing, which depends upon the type of application to be considered. Exact timings are attached in the Appendix (parts 2&3).

A Notice of the Hearing will be sent to all parties accompanied by:

- Date, time and location of the actual hearing and a procedural briefing to be held beforehand;
- This procedure note, the report from the Council's Licensing Officer with relevant representations attached;
- Confirmation that a party may be assisted / represented by a person who does not have to be legally qualified;
- Confirmation that a party to the hearing may address the authority, give further information on a point on which the authority requires clarification and, if considered by the authority to be required, question another party to the hearing;
- The consequences of not attending or being represented at a hearing (which normally will be that the hearing will proceed in the party's absence); and
- A note of any particular points on which the Hillingdon Licensing Service wants clarification.

Contact Information:

To give notice or any queries relating to the hearing please contact:

Clerk to the Committee

Tel: 01895 277655

Email: democratic@hillingdon.gov.uk

Write to: Clerk to the Committee, Cabinet Office, 3E/05, Civic Centre, Uxbridge, UB8 1UW

What do I do when I receive the Notice of Hearing?

On receipt of the Notice of Hearing, all parties must inform the Clerk to the Committee – **normally no later than 2 working days before the hearing*** – whether they:

- Intend to attend or to be represented at the hearing;
- Consider a hearing to be unnecessary; and
- Wish to request that another person appear at the hearing (other than their representative) as a witness. If such a request is made, it should be accompanied by details of the name of that person and a full description of the points about which that person may be able to assist the hearing.

*In the Appendix (part 4), full details are given of the deadline by which you should give your notice. All objectors and applicants are also reminded of their right to have a legal representative at the hearing.

If a party does not notify the above to the Clerk to the Committee before the relevant deadline they will not be entitled to speaking rights at the hearing.

IT IS IMPORTANT THAT YOU REPLY TO THE NOTICE

If I want to withdraw my representations - how do I do this?

Any party may withdraw their representations by contacting the Clerk to the Committee by phone, letter or email, providing they give notice no later than 24 hours before the hearing. If, during hearing, any party wishes to withdraw their representations they may do so orally by informing the Chairman.

What happens if I cannot attend the sub-committee hearing?

If you have made a representation and are unable to attend the sub-committee hearing, the sub-committee will only hear and consider any evidence and arguments put forward by or on behalf of the applicant and other parties present in relation to the written objections received. The sub-committee will take into account, in considering the importance to be attached to the objection that the objector was not available to be questioned about their statements.

Can you accommodate any special needs I may have?

Yes, if any person, who intends to be present at the hearing, has any special needs, (for example in connection with access, hearing, language or vision) this should be brought to the attention of the Clerk to the Committee prior to the hearing in order that appropriate provision may be made.

Can the date of the hearing be changed?

Unfortunately, the Hillingdon Licensing Service cannot be flexible in the dates for hearings as the Licensing Act 2003 sets a strict legal deadline by which hearings must be heard.

2. Before the Hearing

You will have been notified of the date and time of the Licensing Sub-committee hearing. The hearings will normally take place at the Civic Centre, High Street, Uxbridge in one of the Committee Rooms.

How do I get to the Civic Centre?

Parking may be available via the entrance to the Civic Centre in the High Street by contacting the Clerk to the Committee in advance. Parking is also available in the nearby Chimes Shopping Centre Car Park. Bus routes 207, U1, U3, U4 and U7 all stop at the Civic Centre. Uxbridge underground station, with the Piccadilly and Metropolitan lines, is a short walk away.

Please enter from the main reception where you will be directed to the relevant Committee Room. Please switch off your mobile phone when entering the room and note that Hillingdon Council operates a no-smoking policy in its offices.

Will the hearing be in public?

There may be other members of the public and press that attend the hearing to observe the proceedings, but they will not be allowed to speak. At any hearing, the applicant may attend in person or, if the application or objection is made by an organisation or corporate body, a duly authorised representative may be present, who is able to speak on their behalf can do so.

The hearing will take place in public. However, in exceptional circumstances, when the sub-committee considers that it is in the public interest, it may exclude the public from all or any part of a hearing. Hearings will normally take place during the day.

I have some new evidence - may I present it?

The sub-committee **will not** normally allow the production of new written evidence not previously submitted as relevant representations by any party. In the case where the sub-committee does allow new evidence, all other parties must give their consent before it is heard.

If new material is permitted, the hearing may need to be adjourned to allow time to consider it and for other parties to respond to it. Accordingly, any application to have new material considered should demonstrate exceptional reasons for its admission. It is, therefore important for parties to ensure that all evidence is submitted in writing as soon as possible and in accordance with the relevant timescales.

Will I be briefed on procedure before the hearing?

Yes, in the notice of hearing, you will have been asked to attend a procedural briefing before the hearing starts. All parties will be asked to attend this briefing so that the Council's Licensing Officer or Legal Advisor can outline the procedures to be followed at the hearing.

What if there are a number of objectors present?

At the briefing, in the event of a large number of representations, the Licensing Officer or Legal Advisor will ask that a spokesman is agreed amongst those present who have similar representations.

Who are the people on the Licensing sub-committee?

Five elected councillors of the London Borough of Hillingdon sit on a Licensing sub-committee and it is only they who can determine the application. Its minimum membership is two.

Councillors who sit on the sub-committees have been trained in the new Licensing regulations and have experience of determining applications of various kinds.

One of the Councillors will be the Chairman of the hearing and it will be he/she who will call interested parties and responsible authorities to speak and ensure time limits are adhered to as set out in the procedures.

Other people who will be present along with the Councillors include:

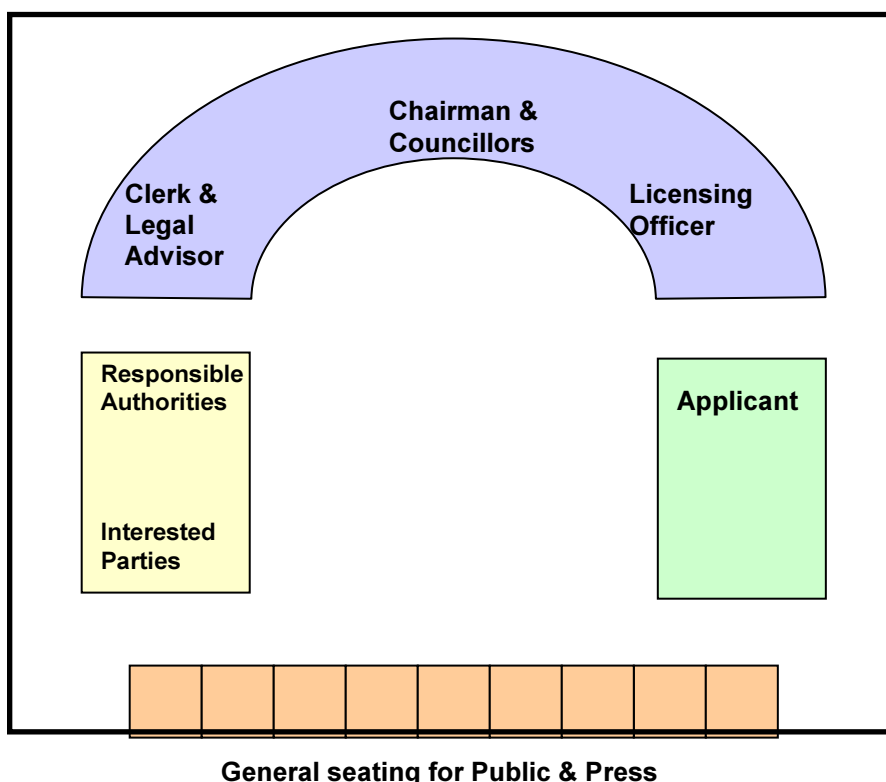
- The **Council's Licensing Officer** who will introduce the Officer report and outline his/her role.
- A **Legal Adviser** whose role is to assist the Committee with legal advice and to ensure that a fair and balanced hearing takes place.
- A **Clerk to the Committee** whose role is to summarise and record decisions on individual cases and to provide help and assistance to members of the public attending such meetings.

3. During the Hearing

The procedure at the sub-committee hearing will, in general, be based on those used in a court of law. Although the strict rules of evidence will not apply, they will be observed to a great extent, because this is the best way of hearing the evidence from all parties. The hearing will take the form of a discussion led by the sub-committee councillors. The sub-committee will seek clarification on the issues from the parties as it considers appropriate.

Where shall I sit at the hearing?

Once you have attended the procedural briefing, you will be directed into the relevant Committee Room. The set up of the room for those involved will generally be as shown below:



In general, how will the hearing be conducted?

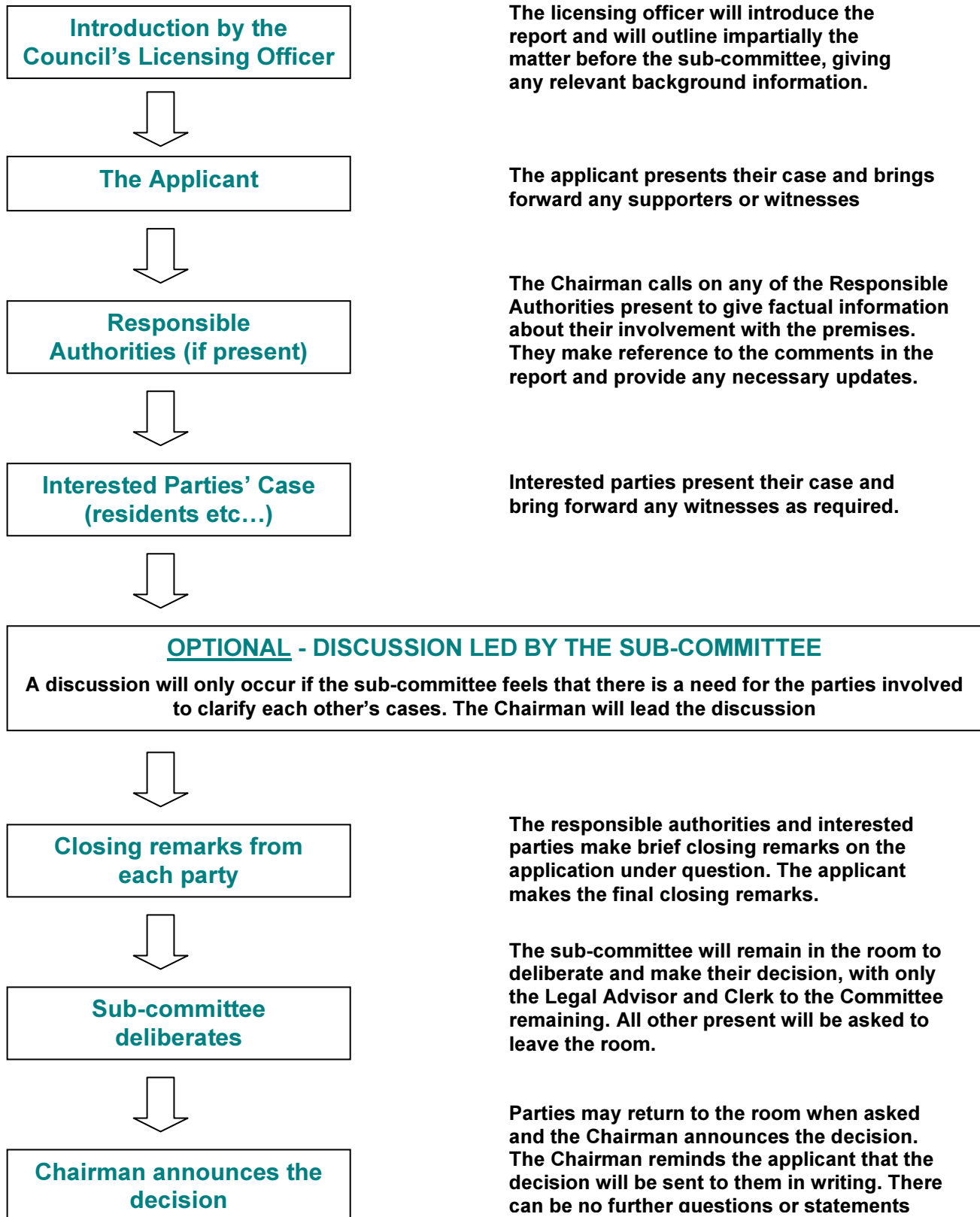
The procedure to be followed at the hearing will normally be as shown in the flow chart below, although all procedural matters will be subject to the discretion of the Chairman. All persons present will be requested to identify themselves and to give the reason for their presence. The sub-committee may consider any request from a party for another person to appear at the hearing as their representative.

It is important to note that cross-examination will not normally be permitted. Evidence, discussion and address must be relevant to the four licensing objectives. Repetition should also be avoided. The sub-committee will seek to prevent irrelevant and repetitive matters.

If, during its deliberations, the sub-committee considers that it is necessary for any person present at the hearing to provide further information or clarification on a particular point the hearing may be reconvened to deal with that issue. The sub-committee can also ask for procedural, technical or legal matter from officers present at any time during the proceedings.

What is the order of proceedings?

The Chairman of the sub-committee will open the hearing by introducing the Councillors explaining the purpose of the proceedings and the general procedure. The Chairman will then check that there are no additions or alterations to the list of those appearing at the hearing, which will have been prepared in advance by the Clerk to the Committee and will then outline the procedure that will be followed for the remainder of the hearing. The procedure is as follows:



Can a Councillor sit on a sub-committee if the application is in their ward?

Councillors who sit on a sub-committee are advised to take steps to minimise their involvement in any application prior to its consideration by the sub-committee so that decisions are seen to be reached at the hearing impartially and with an open mind. Councillors should not appear to be acting both as an advocate on behalf of their residents and as an adjudicator on an application.

If a Councillor on the sub-committee has already taken a view on an application in advance of the hearing, they should not be present for the hearing of the application and should leave the meeting room for that item. They should also not visit any premises under consideration prior to the hearing. In any cases of doubt, the Councillor should not sit on the sub-committee for a particular application. In this instance, a substitute Councillor may need to be found from the main Licensing committee of the Council or the hearing may continue as long as two of the five Councillors are still present.

The agenda papers will show which ward each Councillor sits for and the reports from the Council's Licensing Officer will detail which ward the application is in.

Can an Elected Member make a representation and or speak at a hearing?

If an Elected Member, who does not sit on the sub-committee, wishes to make a formal objection to an application they may only do so if they make a written relevant representation as would apply to an Interested Party and in the same way as any other member of the public using the procedures outlined in this protocol. If the Elected Member believes they have a personal or prejudicial interest in the application, they may still submit a relevant representation.

Elected Members, who do not sit on the sub-committee, may also speak at a sub-committee hearing in support or against an application, for example on behalf of their constituents. They may also speak as an advocate or witness on behalf of the applicant or an Interested Party, even if they believe they have a personal or prejudicial interest. However, for the purposes of transparency, at the hearing, the Elected Member should disclose what their personal or prejudicial interest is and whether they have been in contact with the applicant, agent, Interested Party or responsible authority beforehand or have visited the premises concerned.

Elected Members making either a written relevant representation or wish to speak at a hearing should not communicate about the application before the hearing with any Councillors who sit on the sub-committee. This is so the sub-committee makes their decision with an open mind.

What power does the Chairman have to control the meeting?

Under the Licensing act 2003, the Chairman may require any person attending the hearing who is behaving in a disruptive manner to leave the hearing and may refuse to permit that person to return or may permit the person to return only on such conditions as he or she may specify.

How will the sub-committee make its final decision?

Once the sub-committee has heard from officers and the parties to the hearing and has had answers to its questions, the sub-committee will usually withdraw to make its decision on the application. The sub-committee must disregard any information given or evidence produced by a party or witness, which is not relevant to the application, representations or notice or the promotion of the licensing objectives.

Members of the sub-committee have a duty to behave impartially, not to predetermine the issue and not to discuss matters with press or residents. In making its decision the sub-committee must state in respect of premises licences why refusal or attachment of conditions is necessary in order to promote a particular licensing objective, and in respect of all other applications the reasons why applications are refused or revoked, taking into account the evidence presented by all parties during the hearing.

4. After the Hearing

When will we get formal notice of the decision?

The Chairman will normally announce the Sub-committee's decision in public at the end of the hearing and the reasons for the sub-committee's decision. This decision will then be communicated in writing to the parties as soon as possible after the hearing.

The Council's Legal Advisor will send applicants a decision letter shortly after the meeting outlining the decision and any conditions that are attached to the application. In addition, a letter will be sent to all those who made relevant written representations in connection with the application. This will confirm the decision made; any conditions attached to an approval or the reasons for refusal. Details of the respective appeal rights will also be sent with this notice.

The minutes of the meeting will be made available on the Council's website at:

www.hillingdon.gov.uk

Can we appeal against the decision?

Following the decision, the applicant or any person who has made a relevant representation in respect of a particular application can appeal to the Magistrates Court.

How can I find out about other applications in my area?

Applicants for new premises licences and club premises certificates; applications for provisional statements and applications for variations of existing premises licences or club premises certificates must display a notice on the premises and advertise the application in a local newspaper.

All applications once they are lodged will be available for viewing on Hillingdon Council's website at www.hillingdon.gov.uk and in the Civic Centre Offices by appointment with the Licensing Service during working hours.

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APPLICATION TO VARY A PREMISES LICENCE

Committee	Licensing Committee (South)
Officer Contact	Ian Meens, Licensing Officer 01895 277067
Papers with report	Appendix 1 - copy of variation application form Appendix 2 - copy of emails of objection from Ward Councillors Appendix 3 - copy of representation from PC Ian Wares Appendix 4 - copy of representation from Environmental Protection unit Appendix 5 - copy of representations from local residents x11 Appendix 6 - copy of premises licence Appendix 7 - plan of the area Appendix 8 - plan of premises Appendix 9 - list of responsible authorities Appendix 10 - general information photos and plans
Ward(s) affected	Uxbridge South

SUMMARY

To consider a representation from the Metropolitan Police, Ward Councillors and local residents in respect of an application to vary a premises licence for The Three Steps at the Coachmans Inn High Street Cowley UB8 2DX.

RECOMMENDATION

That the Licensing Sub Committee determine the application.

INFORMATION

1. An application to vary the premises licence for The Three Steps at the Coachmans was received on 11th July 2014 from Fortis Rose Solicitors, Edmonton London on behalf of Mr Erhan Sahin, the premises licence holder.

Details of the application are as follows:

To extend the sale of alcohol, the provision of regulated entertainment live music, recorded music and late night refreshment as follows

Recorded music	Sunday to Wednesday	from 07.00 to 02.00	
	Thursday to Saturday	from 07.00 to 03.30	

Live music	Monday to Sunday	from 11.00 to 01.00	
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Sale of Alcohol	Sunday to Wednesday	from 07.00 to 02.00	
	Thursday to Saturday	from 07.00 to 03.30	

Late night refreshment	Sunday to Wednesday	from 23.00 to 02.00	
	Thursday to Saturday	from 23.00 to 03.30	

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To extend the hours the premises are open to the public

Sunday to Wednesday from 07.00 to 02.30
Thursday to Saturday from 07.00 to 04.00

To remove a condition under Annex 2 of the current licence namely 'members of the public shall not be permitted to use the patio area at the premises after 23.00 hrs.

A copy of the application form is attached to this report as **Appendix 1**.

2. The application was advertised (local paper) in accordance with the standard procedures required by the Licensing Act 2003. Following the advertisement of the application, three representations were received from Cllr Judith Cooper, Cllr Tony Burles and Cllr Keith Burrows.

Copies of these representations are attached to this report as **Appendix 2**.

3. In accordance with the legislation, the applicant is required to send copies of the application to the responsible authorities being:
 - The Metropolitan Police Service
 - London Fire & Emergency Planning Authority
 - Child Protection Service, LBH
 - Food, Health & Safety, LBH
 - Environmental Protection Unit, LBH
 - Trading Standards Service, LBH
 - Planning Service, LBH
 - Public Health, LBH

A representation was received from the Metropolitan Police Service.
A copy of the representation is attached to this report as **Appendix 3**.

A representation was received from the Environmental Protection Unit a copy is attached at **Appendix 4**

4. The period for consultation was originally set at a period of 28 days following the day of application. Following a visit to the premises, it was noted that the legal notice posters required to be displayed at the premises were not displayed. Following advice, the posters were placed on the building and the date for representations put back 13 days to the 21st August to allow the proper time for display and public comment and the making of representations in respect of the application.
5. Following the consultation period the licensing service received 11 letters of representation from local residents which are attached at **Appendix 5**
6. **General Information**

The premises is a detached public house and has been operated by the applicant since December 2012. A copy of the current premises licence is annexed to this report as **Appendix 6**.

The steps intended to promote the four licensing objectives are described in the operating schedule of the application.

List of Representations

	Prevention of Crime & Disorder	Public Safety	Prevention of Public Nuisance	Protection of Children from Harm
Metropolitan Police Service	X		X	
Jo Smith Environmental Protection			X	
Cllr Judith Cooper	X		X	
Cllr Tony Burles			X	
Cllr Keith Burrows	X		X	
Mr & Mrs Varley	X		X	
Mr & Mrs Popham	X		X	
Mr and Mrs Phillips			X	
Mr M Newton			X	
Mr & Mrs Noyce			X	
C Robinson c/o Wharf Court residents			X	
Mr N Janes			X	
Mrs D Evans	X		X	
Mr and Mrs Kennedy	X		X	
Mr J Davies & Mrs D Tagg-Davis			X	
S Munday-Webb	X		X	

LEGAL IMPLICATIONS

Principles for making the determination

The general principle is that applications for Premises Licence applications must be granted unless relevant representations are received. This is subject to the proviso that the applicant has complied with regulations in advertising and submitting the application.

Relevant representations are those which:-

- Are about the effect of the granting of the application on the promotion of the licensing objectives.
- Are made by a Responsible Authority or other persons.
- Have not been withdrawn.
- Are not, in the opinion of the relevant Licensing Authority, frivolous or vexatious.

The four licensing objectives are:

**Prevention of crime and disorder;
Public safety;
Prevention of nuisance; and
Protection of children from harm.**

Members should note that each objective is of equal importance. There are no other licensing objectives, and the four objectives are paramount considerations at all times.

The Licensing Sub-Committee must also consider the London Borough of Hillingdon's Statement of Licensing Policy when deciding whether or not to grant the application.

The terms of the Statement of Licensing Policy are highly persuasive, but not binding, on the Licensing Sub-Committee. The Licensing Sub-Committee may depart from the guidance contained in the Statement of Licensing Policy if it considers there are clear and convincing reasons to do so.

Where there is a conflict between the Licensing Act 2003 and the Statement of Licensing Policy, the Licensing Act 2003 must prevail.

Members are required to have regard to the Home Office Guidance issued under section 182 of the Licensing Act 2003 in carrying out the functions of licensing authority. However, guidance does not cover every possible situation, so long as the guidance has been properly and carefully understood, members may depart from it if they have reason to do so. Full reasons must be given if this is the case

When relevant representations are received then the Sub-Committee must have regard to them. Representations based on commercial reasons or need are not in themselves relevant representations. For example, a representation from a bar owner that the grant of a premises licence to another bar will take customers away from his/her premises is not a relevant representation, nor is a representation from other persons that another off licence in the parade of local shops is not needed.

The Licensing Sub-Committee can attach a “weight” to any relevant representations, such factors that could influence the “weight” to be placed on a representation could include:-

- Whether the representation can be clearly related to any one of the four licensing objectives;
- Whether the representation concerns matters over which the applicant is able to exercise control;
- Whether the representation is based on “hearsay” evidence;
- Whether the representation is supported by firm evidence;
- Whether the person making the representation has attended the hearing in person.

Having considered all relevant representations, and having taken into account the promotion of the licensing objectives, a decision can be taken:-

- To grant the licence, subject to the mandatory conditions and conditions consistent with the operating schedule;
- To impose additional relevant conditions to such an extent as is considered necessary for the promotion of the licensing objectives;
- To exclude any of the licensable activities to which the application relates
- To amend the times for all or some of the licensable activities;
- To refuse to specify a person on the licence as the designated premises supervisor
- To reject the application

Conditions

Conditions will not be necessary if they duplicate a current statutory requirement.

Members are also referred to the Home Office guidance on conditions, specifically section 10 which states that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions.

Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

Reasons

If the Sub-Committee determines that it is necessary to modify the conditions, or to refuse the application for a Premises Licence application, it must give reasons for its decision.

The Role of the Licensing Sub-Committee

Sub-Committee members will note that, in relation to this application, the Council has multiple roles. Council officers from various departments have been asked to consider the application from the perspective of the Council as an authority responsible respectively for environmental health, trading standards, health and safety, safeguarding children, public health and as the planning authority.

Members should note that the Licensing Sub-Committee is meeting on this occasion solely to **perform the role of licensing authority**. The Sub-Committee sits in quasi-judicial capacity, and must act impartially. It must offer a fair and unbiased hearing of the application. In this case, Members should disregard the Council's broader policy objectives and role as statutory authority in other contexts. Members must direct themselves to making a determination solely based upon the Licensing Law, Guidance and the Council's Statement of Licensing Policy.

As a quasi-judicial body the Licensing Sub-Committee is required to consider the application on its merits. The Sub-Committee must take into account only relevant factors, and ignore irrelevant factors. The decision must be based on evidence, that is to say material, which tends logically to show the existence or non-existence of relevant facts, the occurrence of which would be relevant.

The Licensing Sub-Committee must give fair consideration to the contentions of all persons entitled to make representations to them.

The Licensing Sub-Committee is entitled to consider events outside of the premises if they are relevant, i.e. are properly attributable to the premises being open. The proprietors do not have to be personally responsible for the incidents for the same to be relevant. However, if such events are not properly attributable to the premises being open, then the evidence is not relevant and should be excluded. Guidance is that the licensing authority will primarily focus on the direct impact of the activities taking place at the licensed premises on members of the public, living, working or engaged in normal activity in the area concerned.

The Sub-Committee can only consider matters within the application that have been raised through representations from Responsible Authorities and other persons. This will be decided on a case to case basis.

Under the Human Rights Act 1998, the Sub Committee needs to consider the balance between the rights of the applicant and those making representations to the application when making their decision. The Sub-Committee has a duty under section 17 Crime and Disorder Act 1998 when making its decision to do all it can to prevent crime and disorder in the Borough.

Responsible Authorities, other persons making representations and the applicant have the right to appeal the decision of the Sub-Committee to the Magistrates' Court within a period of 21 days beginning with the day on which the applicant was notified by the licensing authority of the decision to be appealed against.

FINANCIAL IMPLICATIONS

Members should be aware that the Residents Services directorate does not have a budget provision for costs, should the applicant be successful in appealing to the Magistrates Court against a decision of the Council. In the event that a Court was to uphold an appeal, officers would need to identify how the costs would be funded before action could be taken in order to comply with Council financial policy.

BACKGROUND DOCUMENTS:

The Licensing Act 2003
Guidance under Section 182 of the Licensing Act 2003
The Council's Statement of Licensing Policy

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/~~We~~ Erhan Sahin t/a The Coachmans Inn

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number
LBHIL 40/05

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

THE THREE STEPS @ THE COACHMANS INN
The Coachmans Inn
High Street
Cowley

Post town	Uxbridge	Postcode	UB8 2DX
-----------	----------	----------	---------

Telephone number at premises (if any)	01895 234692
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Non-domestic rateable value of premises	£23,500p
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Part 2 – Applicant details

Daytime contact telephone number		01895 234 465	
E-mail address (optional)		adem@fortisrose.co.uk	
Current postal address if different from premises address		Mr Erhan Sahin [REDACTED]	
Post town	London	Postcode	E17 8LH

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
-	-	-

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) Yes No

Please describe briefly the nature of the proposed variation (Please see guidance note 2)
The proposed variation is to increase the times for licensable activities of, Sale of alcohol, Provision of live music, Provisions of recorded music, Provisions of late night refreshments and All licensable activities to the revised hours proposed herein.

The proposed variation is to increase the opening hours of the premises.

Sale of alcohol will continue as on the current existing premises licence.

The proposed variation is to remove exclusively the following condition under Annex 2 of the current licence namely '*Members of the public shall not be permitted to use the patio area at the premises after 23:00 hours*'.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Not Applicable

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both — please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	_____	_____			
	-----	-----			
	_____	_____			
Tue	_____	_____			
	-----	-----			
	_____	_____			
Wed	_____	_____	State any seasonal variations for performing plays (please read guidance note 5)		
	-----	-----			
	_____	_____			
Thur	_____	_____			
	-----	-----			
	_____	_____			
Fri	_____	_____	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
	-----	-----			
	_____	_____			
Sat	_____	_____			
	-----	-----			
	_____	_____			
Sun	_____	_____			
	-----	-----			
	_____	_____			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)	
Mon	_____	_____		
	-----	-----		
	_____	_____		
Tue	_____	_____		
	-----	-----		
	_____	_____		
Wed	_____	_____	State any seasonal variations for the exhibition of films (please read guidance note 5)	
	-----	-----		
	_____	_____		
Thur	_____	_____	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)	
	-----	-----		
	_____	_____		
Fri	_____	_____		
	-----	-----		
	_____	_____		
Sat	_____	_____		
	-----	-----		
	_____	_____		
Sun	_____	_____		
	-----	-----		
	_____	_____		

€

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) _____
Day	Start	Finish	
Mon	_____ ----- _____	_____ ----- _____	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) _____ <u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) _____
Tue	_____ ----- _____	_____ ----- _____	
Wed	_____ ----- _____	_____ ----- _____	
Thur	_____ ----- _____	_____ ----- _____	
Fri	_____ ----- _____	_____ ----- _____	
Sat	_____ ----- _____	_____ ----- _____	
Sun	_____ ----- _____	_____ ----- _____	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both — please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon	_____	_____	<u>Please give further details here</u> (please read guidance note 4) _____		
	-----	-----			
Tue	_____	_____			
	-----	-----			
Wed	_____	_____	<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5) _____		
	-----	-----			
Thur	_____	_____			
	-----	-----			
Fri	_____	_____	<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6) _____		
	-----	-----			
Sat	_____	_____			
	-----	-----			
Sun	_____	_____			
	-----	-----			

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	11:00	01:00	Live bands playing on specified event nights.		
Tue	11:00	01:00			
Wed	11:00	01:00	State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	11:00	01:00	Non known save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.		
Fri	11:00	01:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	11:00	01:00	Non Applicable.		
Sun	11:00	01:00			

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place <u>indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	07:00	02:00	<u>Please give further details here</u> (please read guidance note 4) Amplified sound system pre playing recorded music.		
Tue	07:00	02:00			
Wed	07:00	02:00	<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) Non known save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.		
Thur	07:00	03:30			
Fri	07:00	03:30	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) Non Applicable.		
Sat	07:00	03:30			
Sun	07:00	02:00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)		Indoors <input type="checkbox"/>	
					Outdoors <input type="checkbox"/>	
					Both <input type="checkbox"/>	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)			
Mon	_____	_____	_____ 			
	-----	-----				
Tue	_____	_____				
	-----	-----				
Wed	_____	_____	<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)			
	-----	-----	_____ 			
Thur	_____	_____				
	-----	-----				
Fri	_____	_____	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
	-----	-----	_____ 			
Sat	_____	_____				
	-----	-----				
Sun	_____	_____				
	-----	-----				

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing _____		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon	_____	_____		Outdoors	<input type="checkbox"/>
	-----	-----		Both	<input type="checkbox"/>
Tue	_____	_____	Please give further details here (please read guidance note 4) _____		
	-----	-----			
Wed	_____	_____			
	-----	-----			
Thur	_____	_____	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5) _____		
	-----	-----			
Fri	_____	_____			
	-----	-----			
Sat	_____	_____	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6) _____		
	-----	-----			
Sun	_____	_____			
	-----	-----			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>	
				Outdoors	<input type="checkbox"/>	
				Both	<input checked="" type="checkbox"/>	
Day	Start	Finish	Please give further details here (please read guidance note 4) Provision of hot food and drink at all times during the permitted hours.			
Mon	23:00	02:00				
Tue	23:00	02:00				
Wed	23:00	02:00				State any seasonal variations for the provision of late night refreshment (please read guidance note 5)
Thur	23:00	03:30				Non known save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.
Fri	23:00	03:30				Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)
Sat	23:00	03:30				Not Applicable
Sun	23:00	02:00				

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5) Non known at this time save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year’s Eve. Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6) Not Applicable		
Mon	07:00	02:00			
Tue	07:00	02:00			
Wed	07:00	02:00			
Thur	07:00	03:30			
Fri	07:00	03:30			
Sat	07:00	03:30			
Sun	07:00	02:00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Not Applicable

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) Non known at this time save that there are extended hours within the current licence for Christmas Eve, Boxing Day, Sunday and Mondays of bank holidays and New Year's Eve.
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) Not Applicable.
Mon	07:00	02:30	
Tue	07:00	02:30	
Wed	07:00	02:30	
Thur	07:00	04:00	
Fri	07:00	04:00	
Sat	07:00	04:00	
Sun	07:00	02:30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

The proposed variation is to remove exclusively the following condition under Annex 2 of the current licence namely '*Members of the public shall not be permitted to use the patio area at the premises after 23:00 hours*'.

Please tick as appropriate

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- a) ~~plays (if ticking yes, fill in box A)~~
- b) ~~films (if ticking yes, fill in box B)~~
- e) ~~indoor sporting events (if ticking yes, fill in box C)~~
- d) ~~boxing or wrestling entertainment (if ticking yes, fill in box D)~~
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) ~~performances of dance (if ticking yes, fill in box G)~~
- h) ~~anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)~~

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

Not Applicable

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The Premises is a traditional pub/ beer garden premises which has been under new management since late 2012.

The Coachman's Inn understands that in extending its opening hours it has a duty to the local community and that it must continue to protect staff and customers from danger and harm. The Coachman's Inn believes that the systems currently in place are robust, thorough and will, as far as reasonable practicable, secure the promotion of the four licensing objectives.

Risk assessment, employee safety, accident report and health and safety policies and manuals will be available for inspecting on site.

b) The prevention of crime and disorder

The Coachman's Inn is keen to work in partnership with the local police force to prevent crime and disorder.

The Coachman's Inn operates a robust CCTV Policy to ensure compliance with Data Protection Legislation and to assist the Police with the prevention and detection of crime. The Coachman's Inn ensures that there is appropriate signage informing all patrons of the existence of CCTV.

The Coachman's Inn operates digital motion activated CCTV systems where images are retained on a hard drive system. The CCTV equipment is of a standard suitable to record images of a proper quality and meets the industry standard. As part of the digital system an alarm sounds if the equipment is faulty or not recording, thereby alerting management for the need to intervene. The CCTV system is regularly serviced by qualified maintenance technicians.

Access to the CCTV system is provided to Police Officers at their request.

At the Coachman's Inn all managers have safety and security training.

It should be noted that since the premises has been under the management of the applicant there has been no recorded disturbances or criminal activity at the premises.

c) Public safety

The Coachman's Inn has safety systems in place to protect the safety of customers and staff at all times. These systems are regularly reviewed and updated where appropriate. In line with current legislation the Coachman's Inn are routinely inspected by the local Environmental Health Office and the business works with them and the local Fire Service to ensure that the restaurant is complying, as far as reasonably practicable, with relevant Health and Safety and Fire Safety Legislation. The Coachman's Inn is subject to its own internal safety and security inspections in order to ensure systems are being maintained.

The Coachman's Inn's staff are required to attend comprehensive safety training to ensure that safe working methods are adopted and all staff are trained in evacuation procedures in the event of a fire or other dangerous occurrences.

Emergency contact mobile telephone numbers are listed in the managers office.

All exit doors are regularly checked and all fire doors are maintained unobstructed and effectively self-closing. All firefighting equipment is regularly checked to ensure it functions correctly.

When disabled persons are present adequate arrangements, as far as practicably reasonable are made to enable their safe evacuation in the event of an emergency.

The Coachman's Inn is keen to work in partnership with the local Fire Service and Environmental Health Officer to ensure public safety.

d) The prevention of public nuisance

All music played at the premises is of volume so that the same will not emanate from the property thus causing disturbance to local neighbours. The current licence ensures that all music played after 23:00 is played at a level which will not disturb neighbours and this is strictly adhered to by the applicant. Since the applicants management of the premises there has been no complaints made.

The Coachman's Inn has measures in place to limit noise. Doors are self-closing and the business encourages customers to be considerate to its neighbours and limit noise when ordering their food, when outside in the garden area and on leaving the local area.

All staff are trained to ask customers to leave the premises quietly when necessary.

The premises currently displays notices asking customers to leave quietly in the evening so that neighbours are not disturbed by noise.

e) The protection of children from harm

All staff are trained in the sale and supply of alcohol and the premises has in place a strict 'challenge 21 policy'.

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee; or
~~I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.~~
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 11)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	9 th July 2014
Capacity	Solicitor/Authorised Agent for the Applicant

~~Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.~~

Signature	
Date	_____
Capacity	_____

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Mr A. Esen
Messrs.’ Fortis Rose Solicitors
79 Fore Street

Post town	London	Post code	N18 2TW
Telephone number (if any)	020 3500 0050		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			
adem@fortisrose.co.uk			



Ian Meens <imeens@hillingdon.gov.uk>

Re: Licensing Application (alcohol and entertainment)

1 message

Cllr Judith Cooper <jcooper@hillingdon.gov.uk>

23 July 2014 19:03

To: Ian Meens <imeens@hillingdon.gov.uk>

Cc: Cllr Keith Burrows <kburrows@hillingdon.gov.uk>, Cllr Tony Burles <tburles@hillingdon.gov.uk>

Hello Ian,

I would like to object to the Licensing Application for The 3 Steps at The Coachman's on the grounds of

- prevention of crime and disorder
- the prevention of public nuisance

I have received complaints from residents about rowdy behaviour in the early hours when customers are leaving the premises. They do not go straight to their vehicles but "hang around" in groups which, as well as being noisy, are perceived as threatening and give rise to suspicions about drug use.

Some anti-social behaviour, eg urinating in front garden has been mentioned.

There is already considerable noise from the premises which breaches residents rights to "the quiet enjoyment of their property", and results in loss of sleep as well as being unable to enjoy their gardens when music is being played. Any extension of the License would clearly cause significant problems for neighbours.

Judith Cooper



Ian Meens <imeens@hillingdon.gov.uk>

Re: Licensing Application (alcohol and entertainment)

I. Burrows

Cllr Keith Burrows <kburrows@hillingdon.gov.uk>

16 July 2014 18:49

To: Ian Meens <imeens@hillingdon.gov.uk>

Cc: Cllr Tony Burles <tburles@hillingdon.gov.uk>, Cllr Judith Cooper <jcooper@hillingdon.gov.uk>

Dear Ian

As Ward Councillor I am against this application to increase the hours and also the removal of the condition on use of the patio the hours and condition on the patio are there for a reason this public house is in a very built up area with housing very close to its vicinity and I feel this application could lead to increased noise and anti social behaviour in the area and I oppose this being granted.

Regards

Cllr Keith Burrows

Sent from my iPad



Ian Meens <imeens@hillingdon.gov.uk>

Re: Licensing Application (alcohol and entertainment)

1 message

Cllr Tony Burles <tburles@hillingdon.gov.uk>

17 July 2014 20:18

To: Cllr Keith Burrows <kburrows@hillingdon.gov.uk>

Cc: Ian Meens <imeens@hillingdon.gov.uk>, Cllr Judith Cooper <jcooper@hillingdon.gov.uk>

Dear Ian

I am also against this application it is totally inappropriate for this location and will only lead to an increase in noise and other problems for local residents

Regards

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**METROPOLITAN
POLICE**

TOTAL POLICING

Date: 22nd July 2014

Ms Stephanie Waterford
Licensing Office
Civic Centre
Uxbridge

Hillingdon Borough
Licensing Dept.
Ruislip Police Station
The Oaks
Ruislip
HA4 7LE.

Telephone: 020 8246 1933
Mobile: 07785 226483
Email: ian.wares@met.police.uk

Your Ref

Dear Ms Waterford

Re: Application to Vary Premises Licence: The Coachmans Inn, High Street, Cowley, UB8 2DX.

Representation.

On behalf of the Commissioner of Police I wish to make a representation to the application for the variation of the premises licence at the above venue.

Our representation is in support of the licensing objectives. The prevention of Crime and Disorder and Public Nuisance.

The premises is currently authorised to carry out the following licensable activities.

The sale of alcohol;

Sunday to Wednesday from 07.00 hours until 00.00 hours
Thursday to Saturday, from 07.00hrs until 01.00 hours the following day.

Provision of live music;

Sunday to Wednesday from 11.00 hours until 00.00 hours
Thursday to Saturday, from 11.00hrs until 00.30 hours the following day.

Provision of recorded music;

Sunday to Wednesday from 11.00 hours until 00.00 hours
Thursday to Saturday, from 11.00hrs until 00.30 hours the following day.

Provision of late night refreshment;

Sunday to Wednesday from 23.00 hours until 00.30 hours the following day.
Thursday to Saturday, from 23.00hrs until 01.30 hours the following day.

This application is to vary the times that the premises is authorised to carry out licensable activities to the following;

The sale of alcohol;

Sunday to Wednesday from 07.00 hours until 02.00 hours

Thursday to Saturday, from 07.00hrs until 03.30 hours the following day.

Provision of live music;

Sunday to Monday from 11.00 hours until 01.00 hours the following day.

Provision of recorded music;

Sunday to Wednesday from 07.00 hours until 02.00 hours the following day.

Thursday to Saturday, from 07.00hrs until 03.30 hours the following day.

Provision of late night refreshment;

Sunday to Wednesday from 23.00 hours until 02.00 hours the following day.

Thursday to Saturday, from 23.00hrs until 03.30 hours the following day.

Hours premises are open to the public;

Sunday to Wednesday from 07.00 hours until 02.30 hours the following day.

Thursday to Saturday, from 07.00hrs until 04.00 hours the following day.

Although there has been very little Crime and Disorder at the premises over the last 12 months, Police do have concerns about the times that the applicant has applied for and believe that if the premises were allowed to carry out licensable activities until these times there would be an increase in Anti Social Behaviour and noise complaints. The premises are situated within a residential area of Heritage Close and nearby Barchester Close, which has recently been having problems with youths gathering, drinking and taking drugs and generally causing Anti Social Behaviour.

The premises are also in close proximity to other licensed premises which close at 01.30 hours Monday to Thursday and 03.00hrs Friday and Saturday. These premises have been having constant complaints from local residents about noise, and Anti Social Behaviour.

The premises is also close to the Residential Campus for Brunel University and if it is granted the extension until 0200 hours on week days and 0400 hours at the weekend it may attract the students to the premises and it is believed that there will be an increase in complaints about noise from the local residents when the student make their way back to the campus. This has been a historical problem with late operators in Uxbridge and the passage back to the university

If the Sub Committee is minded to grant an extension to the premises licence. The police would like to submit the following hours and conditions to be considered by the Sub Committee to better enable the premises to operate within the licensing objectives .

The sale of alcohol;

Sunday to Wednesday from 07.00 hours until 00.00 hours

Thursday to Saturday, from 07.00hrs until 02.30 hours the following day.

Provision of live music;

Sunday to Wednesday from 11.00 hours until 00.00 hours

Thursday to Saturday, from 11.00hrs until 01.30 hours the following day.

Provision of recorded music;

Sunday to Wednesday from 11.00 hours until 00.00 hours

Thursday to Saturday, from 11.00hrs until 01.30 hours the following day.

Provision of late night refreshment;

Sunday to Wednesday from 23.00 hours until 00.30 hours the following day.

Thursday to Saturday, from 23.00hrs until 02.00 hours the following day.

Prevention of Crime and Disorder

Two SIA licensed Door Supervisors shall be employed at the premises on Friday and Saturdays from 22.00 hours until the close of the premises.

All crime and disorder incidents shall be logged and recorded in a log book. The log book shall be available for inspection by authorised officers of the Metropolitan Police Service and the Licensing Authority.

A CCTV system shall be installed at the premises to the satisfaction of the Metropolitan Police Service. The images shall be recorded and retained for a period of 30 days and shall be available for inspection by the Local Authority Licensing Department Licensing Officer and Police Responsible Authorities upon reasonable request.

The CCTV shall be maintained in effective working order whilst the premises are open to the public. If the system should fail the Police licensing officer should be notified.

Prevention of Public Nuisance

Signs shall be displayed to encourage customers to leave the premises quietly and recognised the rights of local residents.

Door supervisors and management shall monitor the behaviour of customers leaving the premises and they shall encourage them to do so quietly.



**IAN C.R.WARES. A/Police Sergeant
Police Licensing Enforcement Officer
Hillingdon Borough**

MEMORANDUM

From: Jo Smith
Environmental Protection Unit

To: Licensing Officer

Location: 3S/02 **Ext:** 7466

My Ref:

Your Ref:

Date: 18 August 2014

**Re: The Coachmans Inn, High Street, Cowley, UB8 2DX
Application to vary a premises licence under the Licensing Act 2003**

I write regarding the above application dated 9th July 2014.

I have reviewed the application form and EPU's noise and nuisance complaints records. EPU have not received any complaints from neighbouring premises about The Coachman's Inn since July 2013, when an abatement notice was served on Mr Sahin, the owner of the premises.

The premises is requesting an extension in operating hours by 3 hours on Thursdays, Fridays and Saturdays, and the removal of the following condition "*Members of the public shall not be permitted to use the patio area at the premises after 23:00 hours*"

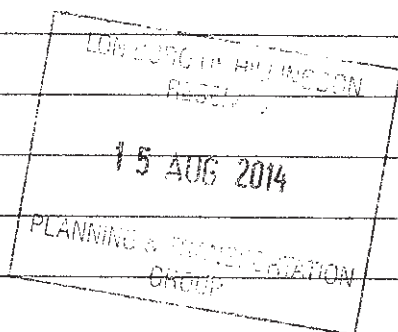
I feel that an extension to the licence and the removal of this condition would prohibitively affect his ability to adhere to the terms of the notice and as such, EPU object to the variation to the licence.

Kind regards,



Jo Smith
Principal Environmental Health Officer

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Mr & Mrs VARLEY



14/08/2014

Dear Sir,

We are writing to you in reference to the proposed application submitted to the licensing Department regarding the 'Three Steps Pub' (formerly the Coachmans Inn) based in Coaley High Street (corner of Iver Lane)

In conjunction with the following;

- * Hours for live music varied Mon - Wed 07:00 - 02:00 and Thursday - Saturday 07:00 - 03:30.
- * Hours of sale for late night refreshments varied Mon - Wed 07:00 - 02:00 and Thurs - Sat 07:00 - 03:30.
- * Hours for supply of alcohol Mon - Wed 07:00 - 02:00 Thurs to Sat 07:00 - 03:30.

We are objecting for the following reasons;

The noise already is an issue. As a resident we have to listen to consistent anti social behaviour fuelled by alcohol, including shouting, swearing, arguments and fights. We feel if the hours of trade are extended this would lead to further alcohol consumption and perhaps

lead to further and more serious incidents of ASB.

* We feel the hours are not suitable for a residential area and with the Council's Motto being 'Putting Residents First' is anything but if the application is approved. This action would not benefit the residents in the local vicinity. The pub is a stress throw away for many families living in and around the three steps and would cause a lot of stress to the community including further sleep deprivation.

At this point we feel this establishment is already very disruptive to our day to day living.

We feel this proposal is an outrage and insult to local residents. We have supported and trumped the council in the borough for many years and feel the council now need to support us.

In our point of view, we would prefer you to consider revoking their current license. Since the pub has become the '3 Steps' they have cut trees down, painted it blue & white and it now looks like a complete blob on the landscape. We feel their 'improvement actions' have already de-valued our property and if the proposals go ahead it would devalue it further, forcing us to move out of the borough.

Yours Sincerely

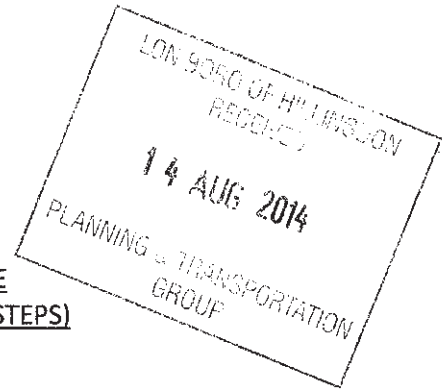
S

MR G POPHAM & MRS L POPHAM



12/08/14

LONDON BOROUGH OF HILLINGDON
LICENSING SERVICE
CIVIC CENTRE
UXBRIDGE
MIDDLESEX
UB8 1UW



REF: APPLICATION TO VARY LICENCE
COACHMANS INN, COWLEY (THE THREE STEPS)

Dear Sir/Madam,

We would like to register our objection to the application to extend the opening hours of The Coachmans Inn, also known as The Three Steps.

The application is to change the opening hours till 2.30am from Sunday to Wednesday and 4am from Thursday to Saturday, with drinks and music till 2am and 3.30am.

The Coachmans is in the middle of a residential area, and the disruption to local residents if the extension of licensing hours is approved would be catastrophic.

The noise from live and recorded music, people drinking and smoking outside, arguments, car doors slamming, car horns sounding etc would make it difficult to sleep for families living nearby.

Iver Lane is already extremely busy and noisy with traffic. We already experience noise from people leaving the Coachmans, so for this to carry on until 4am would be unacceptable.

Once people leave the pub, they often congregate and loiter in the nearby roads. We already suffer from people worse for wear, shouting and arguing and there is often broken glass and vomit on the pavements the following day. We do not need this to go on even later.

We have no objection to some premises staying open until the early hours, but surely these should be in town centres and not residential areas where people are getting up to go to work and school just as others are finishing drinking.

We urge you please to reject this application for the sake of the local residents and Council Tax payers.

Yours Faithfully



Licensing Service
Civic Centre
Uxbridge
UB8 1UW

Mr & Mrs S Phillips

11th August 2014

Dear Sir/Madam

Re: ERHAN SALIN T/A THE COACHMAN'S INN

We live at the top of Iver Lane, opposite the Coachman's Inn and we are very concerned about their application to extend their opening hours and music license until the early hours of every night of the week.

When the pub has a live band playing we can clearly hear the music in our lounge and front bedroom and whilst it is intrusive, we can cope with it continuing until 11pm, but as we both work full time and need to be in bed and able to sleep by a reasonable time, we are concerned that we could be kept awake until the early hours by music playing, people leaving the pub and potential anti-social behaviour in the surrounding streets, if someone has been able to stay in the pub until 3.30am in the morning.

We are also concerned as we are aware that the current owners had to close their previous premises due to noise issues upsetting their neighbours when they had a Shisha bar and there is a sign outside the Coachman's saying Shisha Coming soon.

Thank for your attention to this matter.

Yours faithfully

[Redacted signature area]

Mr Simon & Mrs Samantha Phillips

[Redacted address area]

14 AUG 2014
11:43 AM
Licensing Service
CIVIC CENTRE
UXBRIDGE
UB8 1UW

Title Mr Mrs Ms Miss Dr

First name* Michael

Last name* Newton

Email address [REDACTED]

Street address [REDACTED]

[REDACTED]

Subject* Proposed extension to the Coachman Inn opening hours
3.30am

Reference number ?

Message or comments* We would like to register our objection at this proposed extension. We feel that this would increase the street noise during the early hours.

You can attach up to four small files, (pictures or documents for example) should you wish to.

Are you supplying any attachments No

(Please go to [online services](#) to report, apply, pay, book, or find your nearest online.)

MR + MRS NOYCE

13.8.2014.

I would like to register my objection to the fact that the Coachman's Inn has applied for an extension to their current opening hours and to be able to play music and have a late license until 3.30 AM.

We live at NO 2 RIVER LANE which runs parallel to their car park therefore we would have cars in and out until 3.30 AM at least.

People are inclined to screech in and out of the car park also we feel that parking will also occur outside our house despite there being yellow lines

We don't mind people enjoying themselves but don't feel it is necessary until those hours as we are prisoners

We used to live in Chippendale Day and suffered then from the then Regals. Night Club with Shouting and giggling and even disputes outside over bedroom window.

Are these extended hours necessary when people have a good deal of the day to enjoy themselves without inconveniencing others which those hours will do.



Licensing Service
Civic-Centre
Uxbridge
UB8 1UW

Wharf Court Residents



14th August 2014

PROPOSED EXTENSION TO THE COACHMANS INN'S OPENING HOURS

Dear Sir/Madam,

We would like to object to the above proposal on the grounds that the premises is in a residential area.

More specifically we object to the proposal to have live music until 1.00am and recorded music until 3.30am. We believe the ensuing noise would be totally unacceptable in the hours after midnight.

For and on behalf of

A handwritten signature in black ink, partially obscured by a redaction box.

Wharf Court Residents



14th.August 2014.

Ref: Application for extended licensing hours at The Coachman's Inn, Cowley

To the Licensing Department, London Borough of Hillingdon,

I wish to express my concerns over the proposal to extend the licensing hours at the Coachman's Inn (The Three Steps) in Cowley. The principal concern is around the noise level, which has already proved to be a nuisance, in a residential area, where many people work shifts or have early starts at work. At present, this is confined to three nights a week , yet still causes problems for local residents, necessitating calls to the Hillingdon noise team on several occasions. There are three main areas of concern about noise, which are as follows:

Firstly the music itself, whether a live band or on the Karaoke evenings, there is, at the lowest level, a thumping beat which makes sleep difficult and invades every room. This sometimes increases to the point where it can be heard above the level of our television and means that, even in the hottest weather, all windows have to remain closed, contributing to the difficulty with sleep. Speaking as one who works shifts, which cover all seven days of the week, even the current situation is an intrusion, any increase would be intolerable.

Secondly, the noise from customers gathering outside the premises to smoke or simply drink in the outside areas. Sudden bursts of laughter, shouting and occasional screaming are very disruptive to sleep in the still of the night. Also there is a lot of noise generated by people leaving the premises on foot.

Lastly, there is the noise from vehicle arriving and leaving the premises. Doors slamming, tyres squealing and horns blaring all add to the disturbance as well as taxis blowing their horns to let customers know they have arrived.

(contd.)
↓

The management of these premises have not shown themselves to be responsible neighbours in the past , so I believe this application is unwarranted in a residential area.

Yours,

██████████s

Title	Mr	Mrs	Ms	Miss	Dr
	Other				
First name*	Doreen				
Last name*	Evans				
Email address	[REDACTED]				

Subject* Extended License for Public House, "The 3 Steps".

Reference number

Message or comments*

I would like to register an objection to any extended hours for the above mentioned public house, due to potential noise and anti social behaviour in the surrounding areas, basically where I live.

Please can this be registered or can you advise me where I need to make a more formal objection.

You can attach up to four small files, (pictures or documents for example) should you wish to.

Are you supplying any attachments

No

(Please go to [online services](#) to report, apply, pay, book, or find your nearest online.)

Mr & Mrs Kennedy

Middles

Hillingdon Licensing Service
4W/01 Civic Centre
High Street
Uxbridge
Middlesex UB8 1UW

Via email licensing@hillingdon.gov.uk & Post

18th August 2014

Dear Sirs,

**Re: The Three Steps @ The Coachmans Inn
Premises Licence No. LBHIL 40/05**

Further to the recent application made by The Three Steps @ The Coachmans Inn to vary a Premises Licence under the Licensing Act 2003, we would like to express our objection to the proposals made, i.e.

- Provision of late night refreshment (supply of alcohol), both indoors and outdoors until 2.00am on Sunday, Monday, Tuesday and Wednesday and 3.30am on Thursday, Friday and Saturday.
- Extension of opening hours to 2.30am on Sunday, Monday, Tuesday and Wednesday; and 4.00am on Thursday, Friday and Saturday.
- The removal of the current condition of 'members of the public shall not be permitted to use the patio area at the premises after 23.00 hours'.

The Three Steps @ The Coachmans Inn is situated in a mainly residential area, where a large proportion of residents work and have children. We believe the local residents will be severely affected by noise pollution, should the application be approved, particularly should the condition under Annex 2 of the current licence regarding the patio area be removed.

Historically The Coachmans Inn has had anti-social problems. We understand that the new managers have put measures in place to resolve these issues; however the managers cannot ensure their clientele speak in measured tones or do not engage in heated discussions/arguments fuelled by alcohol (which does still occur on occasion) when leaving the premises in the early hours of the morning. The managers may have trained their staff to ask their customers to leave quietly etc., but they also need to understand that throwing glass bottles in a container in the early hours of the morning is also unacceptable (and this happens on a regular basis).

We would understand the need for extending opening hours etc., if this establishment was in central London, but as it is not we do not believe the recent application will be of any benefit to the local residents, but potentially would be a major disruption.

Yours faithfully

S Kennedy



Ian Meens <imeens@hillington.gov.uk>

Fwd: Ref licence application for the Coachmans Inn, Cowley

[message]

licensing . <licensing@hillington.gov.uk>
To: Ian Meens <IMEens@hillington.gov.uk>

20 August 2014 08:38

----- Forwarded message -----

From: **John Davis** <[REDACTED]>
Date: 19 August 2014 21:22
Subject: Ref licence application for the Coachmans Inn, Cowley
To: licensing@hillington.gov.uk
Cc: KBurrows@hillington.gov.uk, JCooper@hillington.gov.uk

I am writing to express our concern at the application from the Coachmans Inn in High Street, Cowley to extend their opening hours to 3.30am. It is our opinion that even with appropriate management controls that such extended hours of trading will lead to increased noise levels in the neighbourhood and affect the quality of sleep for residents. In a quiet neighbourhood such as this the presence of people drinking outside late into the night can be heard some distance from the premises and will inevitably lead to complaints. I urge the council to reject the application.

Yours faithfully,

A large black rectangular redaction box covering the signature and name of the sender.



Ian Meens <imeens@hillington.gov.uk>

Fwd: Three Steps License Representation

1 message

Licensing . <licensing@hillington.gov.uk>
To: Ian Meens <IMEens@hillington.gov.uk>

21 August 2014 09:09

----- Forwarded message -----

From: [REDACTED]
Date: 20 August 2014 21:51
Subject: Three Steps License Representation
To: licensing@hillington.gov.uk

Dear Hillingdon Council,

From: [REDACTED]

I am writing to make representation against the proposed changes to The Three Steps Public House.

I refer firstly to (b) The Prevention of Crime and Disorder, recently we the police were called to a couple who were arguing who left the premises, and swearing has been heard on a few occasions by those leaving around closing times.

I would also like to refer to (d) Prevention of a public nuisance, although there clearly have been no complaints, the music does emanate from the building, this can be heard at the weekends up till 1am, both with the windows (double glazing) closed and open. This music has at times been loud enough for us to recognise the piece of music being played.

On a personal note myself and my wife are expecting children, if they were to sleep at the front of the house with the windows open this would prevent them from sleeping.

I do support local business, but feel that on this occasion, in a residential area this application is simply not feasible,

Many thanks

[REDACTED]

The Licensing Service
Residents Services
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge UB8 1UW
(T) 01895 277433
(F) 01895 250011
licensing@hillington.gov.uk

LICENSING ACT 2003
Section 24



HILLINGDON
 LONDON

PREMISES LICENCE

Ref: SG/22/LBH

Premises Licence Number: LBHIL 40/05

This Premises Licence has been issued by Stephanie Waterford on behalf of the Licensing Authority, London Borough of Hillingdon, Civic Centre, High Street, Uxbridge, UB8 1UW

Signature:

Date: 17th December 2012

Part 1 – Premises Details

Postal Address of Premises or, if none, Ordnance Survey map reference or description -

The Coachmans Inn
 High Street

Post Town - Cowley

Postcode – UB8 2DX

Telephone number –

Where the licence is time limited, the dates -
 N/A

Licensable activities authorised by the licence –

- Sale by retail of alcohol
- Provision of regulated entertainment (indoors only) for live music and recorded music
- Provision of late night refreshment (indoors only)

The times the licence authorises the carrying out of licensable activities –

Sale of alcohol:

Sunday to Wednesday, from 07.00 hours until 00.00 hours

Thursday to Saturday, from 07.00 hours until 01.00 hours the following day

Provision of live music:

Sunday to Wednesday, from 11.00 hours until 00.00 hours

Thursday to Saturday, from 11.00 hours until 00.30 hours the following day

Provision of recorded music:

Sunday to Wednesday, from 07.00 hours until 00.00 hours

Thursday to Saturday, from 07.00 hours until 00.30 hours the following day

Provision of late night refreshment:

Sunday to Wednesday, from 23.00 hours until 00.30 hours the following day

Thursday to Saturday, from 23.00 hours until 01.30 hours the following day

All licensable activities :-

Sunday and Monday of Bank Holidays, Christmas Eve and Boxing Day 07.00 to 01.00 hours the following day

From 11.00 hours on New Years Eve until 01.00 hours on 2nd January

On 15 occasions per calendar year, between 07.00 to 01.00 hours the following day, subject to providing the Licensing Service, the Councils Environmental Protection Unit and the Metropolitan Police Service 10 working days notice, and then only on receiving a subsequent 'CONSENT' from the Councils Licensing Service, in respect of this agreement to the specified day and/or times applied for.

The opening hours of the premises –

Sunday to Wednesday, from 07.00 hours until 00.30 hours the following day

Thursday to Saturday, from 07.00 hours until 01.30 hours the following day

On New Years Eve, from 11.00 hours until 01.30 hours on 2nd January

On 15 occasions per calendar year, between 07.00 to 01.30 hours the following day, subject to providing the Licensing Service, the Councils Environmental Protection Unit and the Metropolitan Police Service 10 working days notice, and then only on receiving a subsequent 'CONSENT' from the Councils Licensing Service, in respect of this agreement to the specified day and/or times applied for.

Where the licence authorises supplies of alcohol whether these are on and/or off supplies -

ON AND OFF SUPPLIES

Part 2

Name, (registered) address, telephone number and e-mail (where relevant) of holder of Premises Licence -

Erhan Sahin



Registered number of holder, for example company number, charity number (where applicable) –

N/A

Name, address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol –

Erhan Sahin



Personal Licence number an issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol –

Z01N1713CA/1 – Waltham Forest Council

Annex 1 – Mandatory Conditions

Alcohol

1. No sale/supply of alcohol shall be made when there is no Designated Premises Supervisor in respect of the premises licence
2. No sale/supply of alcohol shall be made when the Designated Premises Supervisor does not hold a Personal Licence or when his/her Personal Licence is suspended
3. Every sale/supply of alcohol under the premises licence shall be made, or authorised, by a person who holds a Personal Licence
4. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children–

(a) games or other activities which require or encourage, or are designed to

require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

5. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

6. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

7. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

8. The responsible person shall ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

(i) beer or cider: ½ pint;

(ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures.

Annex 2– Conditions consistent with the operating Schedule

The premises licence holder shall ensure that the following licence conditions are fully complied with:-

The volume of recorded music shall be reduced to a level not to be heard by neighbours after 23.00 hours

Members of the public shall not be permitted to use the patio area at the premises after 23:00 hours

Annex 3 – Conditions attached after a hearing by the licensing authority

N/A

Annex 4 – Plans

Licensing Service registered plan number 46/05

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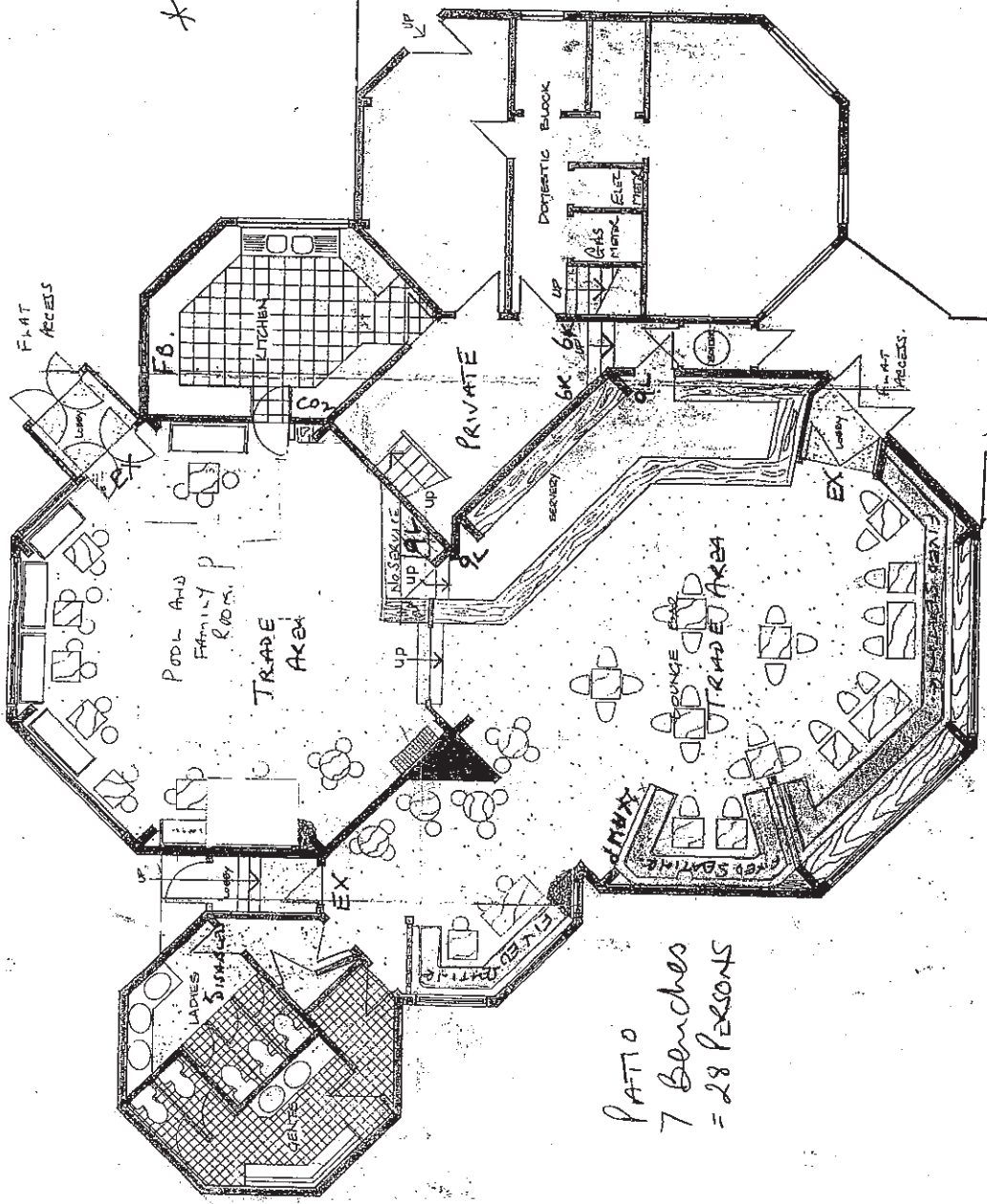
- LEGEND (FOAMS 1944)
- ① 9L = 9L WATER EXTINGUISHER
 - ② EX = EMERGENCY EXIT SIGN MAINTAIN
 - ③ F.O. = FIRE BLANKET
 - ④ CO₂ = CARBON DIOXIDE FIRE EXTINGUISHER
 - ⑤ GK = 6KG ABC POWDER
 - ⑥ A.U.I. = AMUSEMENT WITH PRIZE MACHINE

EXIT
 * ALL DOORS TO REMAIN OPEN & UNLOCKED WHEN PUBLIC PRIVATE.

RECEIVED
 09 JUN 2005
 MB 1746/05
 PLAN NO.:

THE COACHMANS INN
 HIGH ST
 COWLEY H882DY
 1:100
 1ST MAY 2005

RAISED FLOWER BED
 PATIO
 TO OPEN CAR PARK = 16 PERSONS



PATIO
 7 Benches
 = 28 PERSONS

2.3 MTR CYPRESS HEDGE

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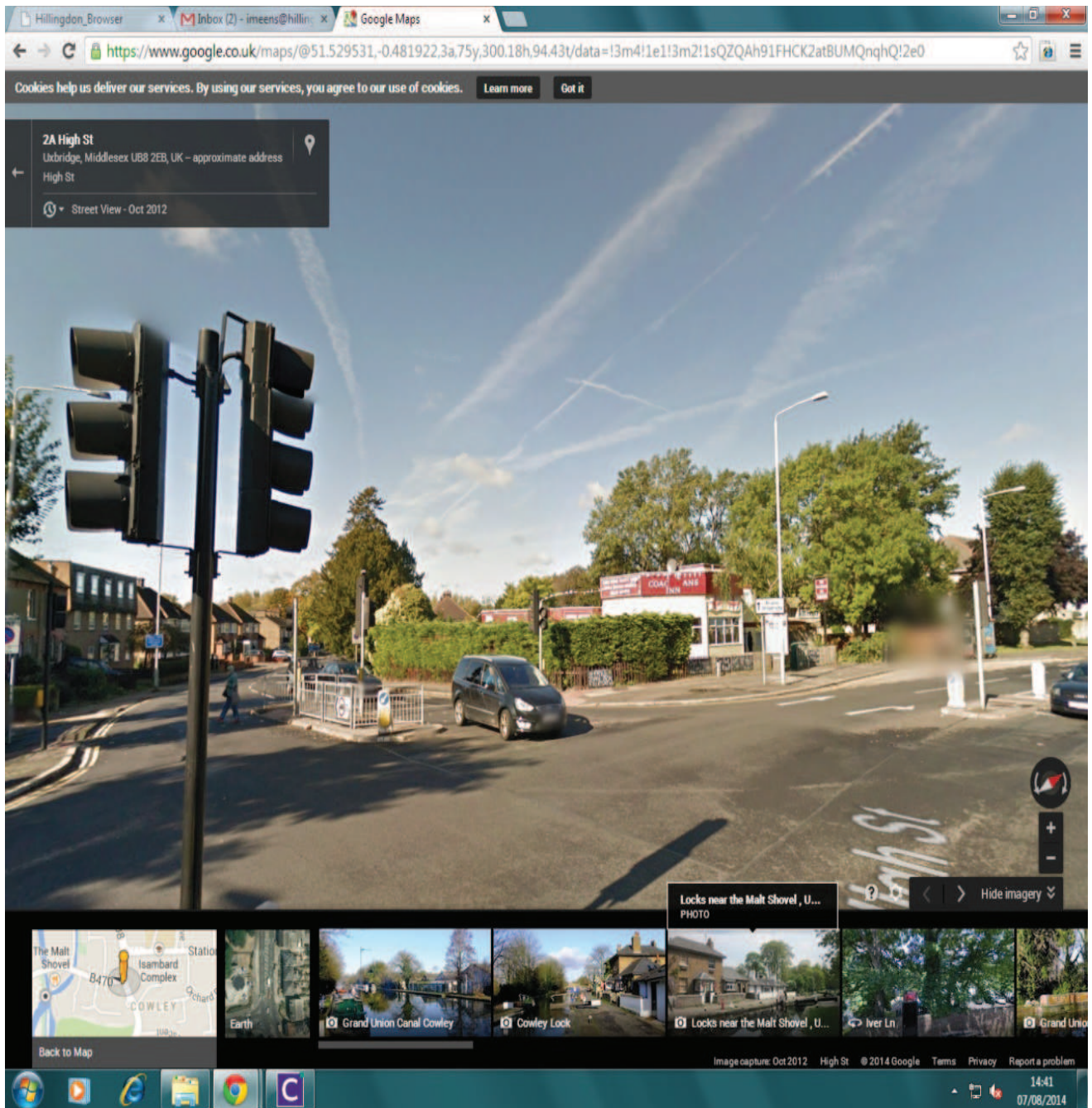
RESPONSIBLE AUTHORITIES FOR GRANT, VARIATION OR REVIEW OF A PREMISES LICENCE OR CLUB PREMISES CERTIFICATE WITHIN THE LONDON BOROUGH OF HILLINGDON

The applicant must send the original application to the Licensing Service and a complete copy of the application including the form, operating schedule and plan in the prescribed form to each responsible authority as follows:-

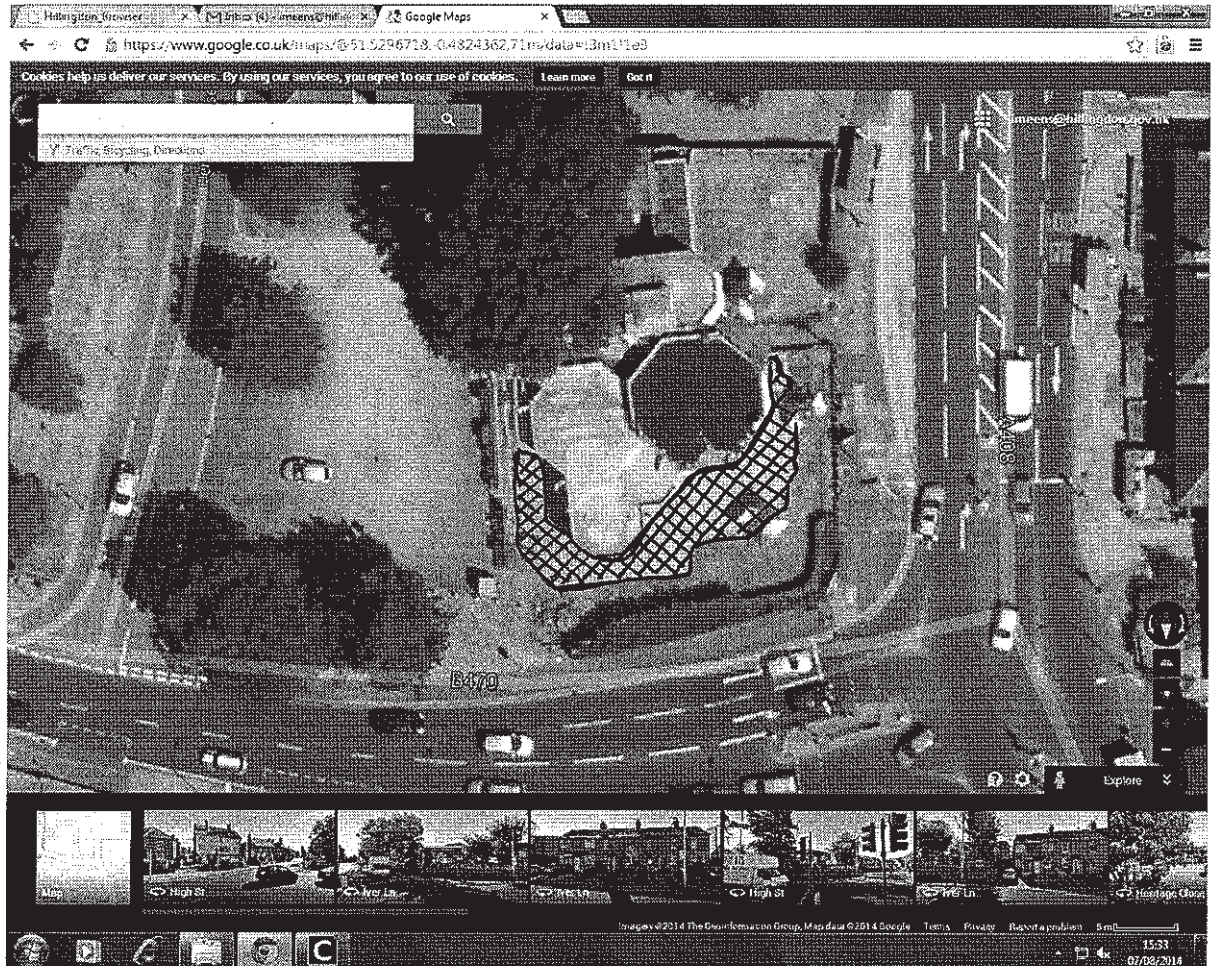
<p>The Licensing Service London Borough of Hillingdon Civic Centre 4W/01 High Street Uxbridge UB8 1UW licensing@hillingdon.gov.uk <i>Licensing Authority</i></p>	<p>Chief Officer of Police c/o Licensing Dept. Ruislip Police Station The Oaks Ruislip, HA4 7LE Attn A/Police Sergeant Ian Wares Licensing-xh@met.pnn.police.uk <i>Hillingdon Police Enforcement</i> *for all areas except Heathrow</p>
<p>Chief Officer of Police (Licensing) Heathrow Police Station Unit 3, Polar Park Bath Rd West Drayton Middlesex UB7 0DG Martin.baird@met.pnn.police.uk <i>Heathrow Police Enforcement</i> *for Heathrow area only</p>	<p>Fire Safety Regulation: North West Area 1 London Fire Brigade 169 Union Street London SE1 0LL Attn: North West Area Team fsmorth@london-fire.gov.uk</p>
<p>Service Manager- Safeguarding Children and Quality Assurance 4S/07 Social Services London Borough Of Hillingdon Civic Centre Uxbridge UB8 1UW jaltenor@hillingdon.gov.uk <i>A body involved in the Protection of Children from Harm</i></p>	<p>Environmental Protection Unit London Borough Of Hillingdon Civic Centre Uxbridge UB8 1UW environmentalhealthcp@hillingdon.gov.uk <i>Enforcing Authority for matters relating to Environmental Pollution and Public Nuisance</i></p>
<p>Trading Standards Service London Borough of Hillingdon Civic Centre Uxbridge UB8 1UW Attn Divisional Trading Standards Officer tradingstandards@hillingdon.gov.uk <i>Enforcing Authority under the Weights and Measures Act 1985</i></p>	<p>Head of Planning London Borough Of Hillingdon Civic Centre Uxbridge UB8 1UW Planning@hillingdon.gov.uk <i>The Planning Authority</i></p>
	<p>Sharon Daye NHS Hillingdon London Borough of Hillingdon Civic Centre Uxbridge UB8 1UW SDaye@hillingdon.gov.uk <i>Health Authority Body</i></p>

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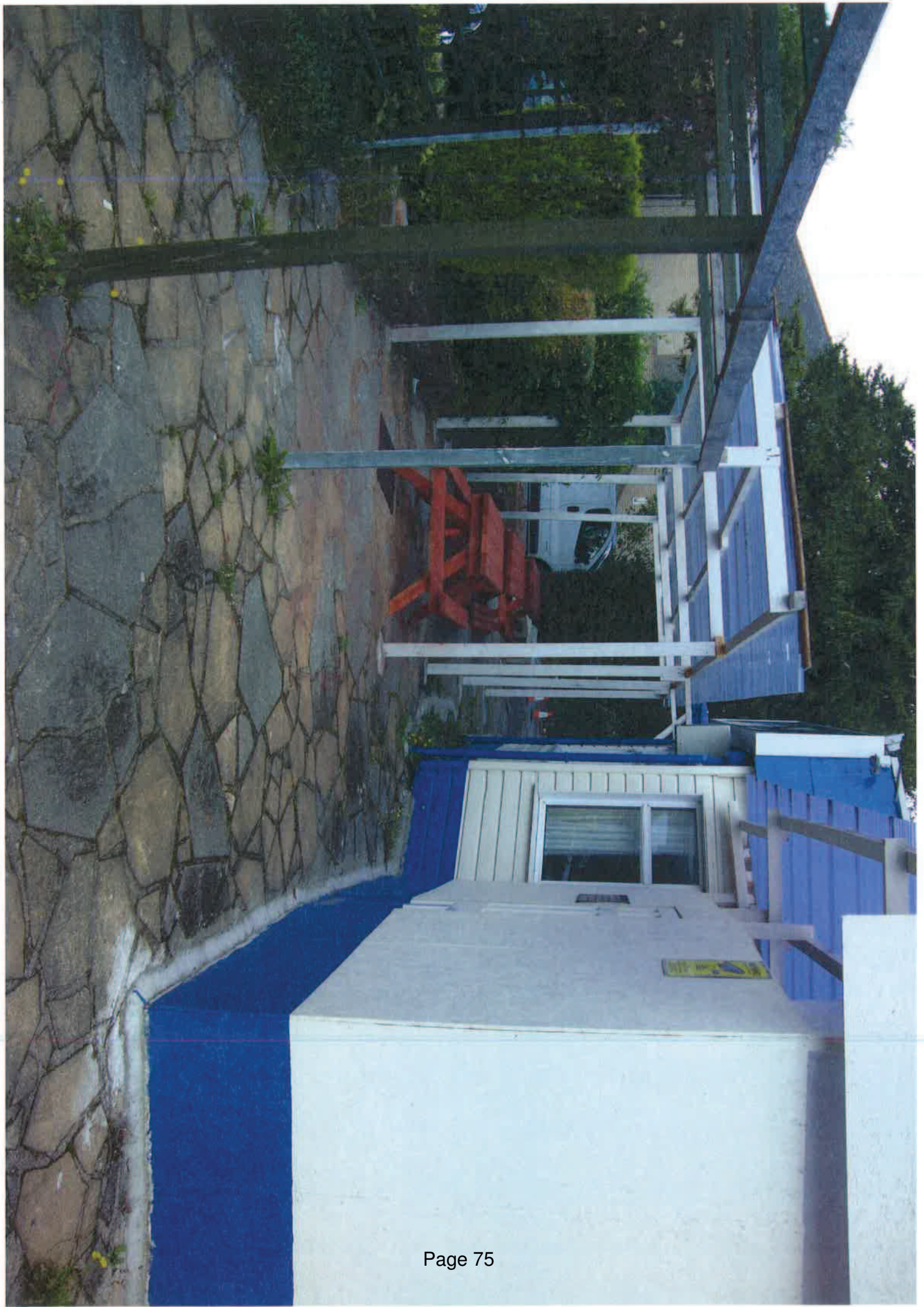
APPENDIX 10















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